



# REQUEST FOR ACTION (RFA) FORM

**GLAST LAT Project**  
**ISOC Peer Review**  
**March 2, 2004**

**Action Item #** 01

**Presentation Section/Subject Area:** Development/Documentation/Move Plans

## **SPECIFIC REQUEST:**

Need to provide more information on the overall ISOC Management Plan & Approach.

What is the Complete ISOC Documentation Set (including SOG, LOF, SVAC etc) and associated schedules? I was expecting things like ICDs, MOUs, Verification Matrix (or Plan), Standard Operating Procedures (SOPs), Maintenance Documentation, User's Guide, etc. Need more concise information on what the actual documentation set is, the plan for getting the documents developed (e.g., who is the lead, and if it is the ISOC, what group is leading it), and the schedule for when they will be generated.

And in Section 5 of presentation, it was indicated that there are future move plans for the LAT Operations Facility. What are the details of this move? Shouldn't there be a Transition Plan?

## **REASON/COMMENT:**

**Submitted by:** Schweiss,R.

**Actionee:**

NASA/GSFC

**Organization:**

**Review Co-Chairperson:**

Mike Rackley